

The 17th TIMS SYMPOSIUM – Szreniawa, Poland

Documentation and Restoration of Historic Mill Buildings

Szreniawa, 10th-16th may, 2027

PAPER SUBMISSION FORM

PERSONAL INFORMATION	
Full Name	
Affiliation	
E-mail	
Correspondence Address	

PAPER DETAILS	
Title of the Presentation	
Abstract (1000–1500 characters)	



1. The organizer of the symposium is the National Museum of Agriculture and Agri-Food Industry in Szreniawa, located at ul. Dworcowa 5, 62-052 Komorniki, Poland, NIP: 777-17-93-195.
2. The completed and signed Paper Submission Form must be submitted as a scanned copy by 31 May, 2026, to the following email address marcin.stefaniak@muzeum-szreniawa.pl
3. An integral part of the Paper Submission Form is the Information Clause on Personal Data Processing, which concerns the processing of personal data contained in the submission by the symposium organizers exclusively for organizational purposes. PLEASE SIGN IT.

Information clause of the National Museum of Agriculture and Food Industry in Szreniawa on the processing of personal data of Conference/Symposium Participants

Pursuant to Articles 13 and 14 of the General Data Protection Regulation (Regulation (EU) 2016/679 of the European Parliament and of the Council of April 27, 2016) on the protection of natural persons regarding the processing of personal data and on the free movement of such data (GDPR), repealing Directive 95/46/EC, we hereby inform you as follows:

1. Data Controller

The Data Controller of your personal data is the National Museum of Agriculture and Food Industry in Szreniawa (hereinafter referred to as the "Museum"). Contact details of the Museum: ul. Dworcowa 5, 62-052 Szreniawa; Poland, tel. (+48) 61 8107629; e-mail muzeum@muzeum-szreniawa.pl.

2. Data Protection Officer (DPO)

For all matters concerning the processing of your personal data by the Museum, including the exercise of your rights, you may contact the Data Protection Officer (DPO) designated by the Data Controller: by letter to the above correspondence address or by e-mail to iod@muzeum-szreniawa.pl.

3. Processing purposes, legal basis and retention period for data processing

3.1 Registration and organisation of the conference/symposium, including contact with Participants and provision of organisational information. Processing of personal data for the purpose of registering Participants, organising the conference/symposium and providing information related to the event, in accordance with the concluded agreement or actions taken before its conclusion pursuant to Art. 6 sec. 1 letter b) of the GDPR → for the period until the end of the conference/symposium, and then for a maximum of 6 months in order to handle any queries, send post-conference/symposium materials and summarise the event.

3.2 Archiving of Conference/Symposium documentation (e.g. list of Participants) for evidentiary and reporting purposes. Processing of personal data for the purpose of maintaining documentation confirming Participation in the event, in accordance with the legitimate interest of the Data Controller pursuant to Art. 6 sec. 1 letter f) of the GDPR, in connection with Art. 118 of the Civil Code (limitation period for claims) → for 3 years from the end of the Conference/ symposium, unless the documentation is related to tax settlements, then it will be stored for 5 years from the end of the calendar year in which the tax payment deadline expired, in accordance with Art. 70 § 1 of the Tax Ordinance. In the event of an effective objection, the data will be deleted, unless the Data Controller demonstrates overriding grounds for further processing.

3.3 Photographic/video documentation of the Conference/Symposium for the purposes of promoting the Museum and popularizing scientific achievements (e.g. on the website, in social media)

In accordance with art. 2 point 7 of the Act of 21 November 1996 on museums, one of the basic tasks of museums is to conduct educational activities. The implementation of this task includes the organization of scientific events, such as Conferences/Symposia, the purpose of which is to deepen and disseminate scientific thought and knowledge.

This activity is also reflected in §6 point 7 of the Statute of the National Museum of Agriculture, which clearly indicates that the Museum conducts educational activities, including organizing scientific Conferences/Symposia in



order to popularize and develop science. As part of this activity, the Museum documents the course of events through photography and recordings, which is an element of archiving and disseminating scientific achievements.

Therefore, the image of Participants may be distributed without the need to obtain their consent if the person is part of a broader frame presenting the course of the Conference/Symposia, e.g. is in a broad view of the audience - in accordance with art. 81 sec. 2 item 2 of the Act of 4 February 1994 on copyright and related rights, In other cases, especially when the image of a specific person is to be used in an individualizing way (e.g. as the main subject of a photo in promotional materials), it is necessary to obtain the express consent of the Participant, in accordance with art. 6 sec. 1 letter a) of the GDPR.

3.4 Pursuing or defending against claims

Processing personal data for the purpose of pursuing or defending against claims, in accordance with the legitimate interest of the Data Controller under Article 6 paragraph 1 letter f) of the GDPR, in connection with Article 118 of the Civil Code → for the limitation period of claims: 3 years for claims related to business activities and 6 years for other civil law claims, counted from the end of the calendar year in which the claim arose. After this period, the data will be deleted, unless their further storage results from applicable legal provisions.

4. Source and categories of personal data processed

Personal data may come directly from you or from the Institution registering your Participation in the Conference/Symposium. The categories of data processed are: identification data (name, surname, academic or professional title), contact data (e-mail, telephone, correspondence address), professional data (name and address of the institution, position), data regarding Participation in the Conference/Symposium (e.g. topic of the paper, preferred form of presentation) and image (if the photographic or video documentation includes you as part of the event). These data are processed only to the extent necessary to organize the Conference/Symposium.

5. Recipients of personal data

Your personal data may be made available to entities supporting the organization of the Conference/Symposium, such as IT service providers (including those handling ICT systems), printing houses (preparing Conference/Symposium materials). Data may also be transferred to public authorities if the obligation to make them available results from legal provisions. In the case of publication of post-Conference/post-Symposium materials, the image and data of speakers may be made available as part of the scientific documentation of the Conference/Symposium.

6. Rights of data subjects

To the extent provided for by law (Articles 15–21 of the GDPR), you have the right to: access your data and receive a copy of it, rectify, delete, limit processing, transfer your data, as well as file a complaint with the President of the Personal Data Protection Office (ul. Stawki 2, 00-193 Warszawa, Poland).

You also have the right to object to the processing of data based on the legitimate interest of the Data Controller (Article 6, paragraph 1, letter f) of the GDPR), if there are special circumstances for this. However, the Data Controller may refuse to comply with the objection if it demonstrates overriding, legitimate grounds for further processing of the data.

7. Information on the obligation to provide personal data

Providing data is voluntary, but necessary for the implementation of the above-mentioned purposes (this is a contractual requirement in the case of the basis for data processing from Article 6, paragraph 1, letter b) of the GDPR or related to the legitimate interest of the Data Controller in the case of the basis for data processing from Article 6, paragraph 1, letter f) of the GDPR). The consequence of not providing data will be the inability to conclude a contract - Participation in the Conference/Symposium.

If the Data Controller requests consent, it is fully voluntary, and consent may be withdrawn at any time without affecting the lawfulness of processing prior to withdrawal.

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Date and Signature