

The International Molinological Society

Practical Information and Registration Guidelines



Symposium Date

The 15th Symposium on Molinology will take place from 17 to 25 August 2019

Hosted by:

TIMS Berlin e.V.
Gerald Bost – Symposium Chairman
Bulgenbachweg 24
D-13465 Berlin



Patronage / Schirmherrschaft

Governing Mayor / Regierender Bürgermeister: Michael Müller

Registration

The registration starts now. Please use the official registration form. The form should be returned **before the 15th of February 2019**. Members may bring a partner or one guest. They will have to pay the full Symposium fee and may participate in all Symposium activities.

Your registration is only valid when the deposit or Symposium fee has been paid. After the 15th of February, we will send out the registration confirmations. In the very exceptional case of overbookings we will refund the total amount paid.

Grants for young people or people from low income countries

A donation from the TIMS Support Foundation enables us to offer a reduction of 50% of the Symposium fee to a limited number of participants. Those entitled to apply for this reduction are young people (under 30) or members from countries with very low net income. Note that this discount does not apply to the Pre- and Post-Symposium Tours if participants want to apply for this special reduction, the Symposium committee should receive a written request stating their reasons. TIMS members are prioritized. Acceptance of this reduction requires recipients to submit a paper or an informal presentation. The committee's decision on the selection of recipients is final.

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Symposium Hotel

Park Inn Hotel in the Centre of Berlin, Germany
Alexanderplatz 7, 10178 Berlin.

The Park Inn by Radisson Hotel Berlin Alexanderplatz is Berlin's tallest hotel and represents also Germany's second largest hotel. Right next to the Berlin Television Tower the Park Inn is a visible landmark in Berlin Mitte district at Alexanderplatz square. In the hotel's surrounding there are many of Berlin's most famous sightseeing spots such as Brandenburg Gate.

<https://www.parkinn-berlin.de/en/>



The Hotel is in walking distance to Alexanderplatz Station. Railway, S-Bahn, U-Bahn and buses run in all directions. From here you have easy access to Berlins Main-Railway-Station (Hauptbahnhof) and to the airports at Tegel and Schönefeld. Details at:

<https://www.parkinn-berlin.de/en/location/>

How to get to Berlin?

The capital Berlin is situated in the north-east of Germany and 100 km west of the Polish border. You can arrive to Berlin by plane, car, bus or train.

By car

Coming by car to Berlin is possible, as Berlin is connected to many motorways from the north, east, south and west.

Just follow the sign to "Zentrum". The Hotel has its own car park (€20/24h).



Distances: Frankfurt – Berlin 580km, Hannover – Berlin 300km,
Hamburg – Berlin 280km, Munich – Berlin 620km.

By plane to Berlin

Berlin has two airports: Berlin Tegel (TXL) and Berlin Schönefeld (SXF). Tegel is closer to the city centre and to our hotel. A fast Bus is serving the busline TXL and will stop at Alexanderplatz. Single fare: € 2,80. Download your map for bus stop at Tegel Airport: https://www.berlin-airport.de/de/_dokumente/reisende/TXL_Lageplan_Anfahrt_und_Parken-300.pdf

If you arrive at Schönefeld, take the S-Bahn (S 9) directly to Alexanderplatz. The hotel is in 3 minutes walking distance. Single fare: € 3,40.

By train

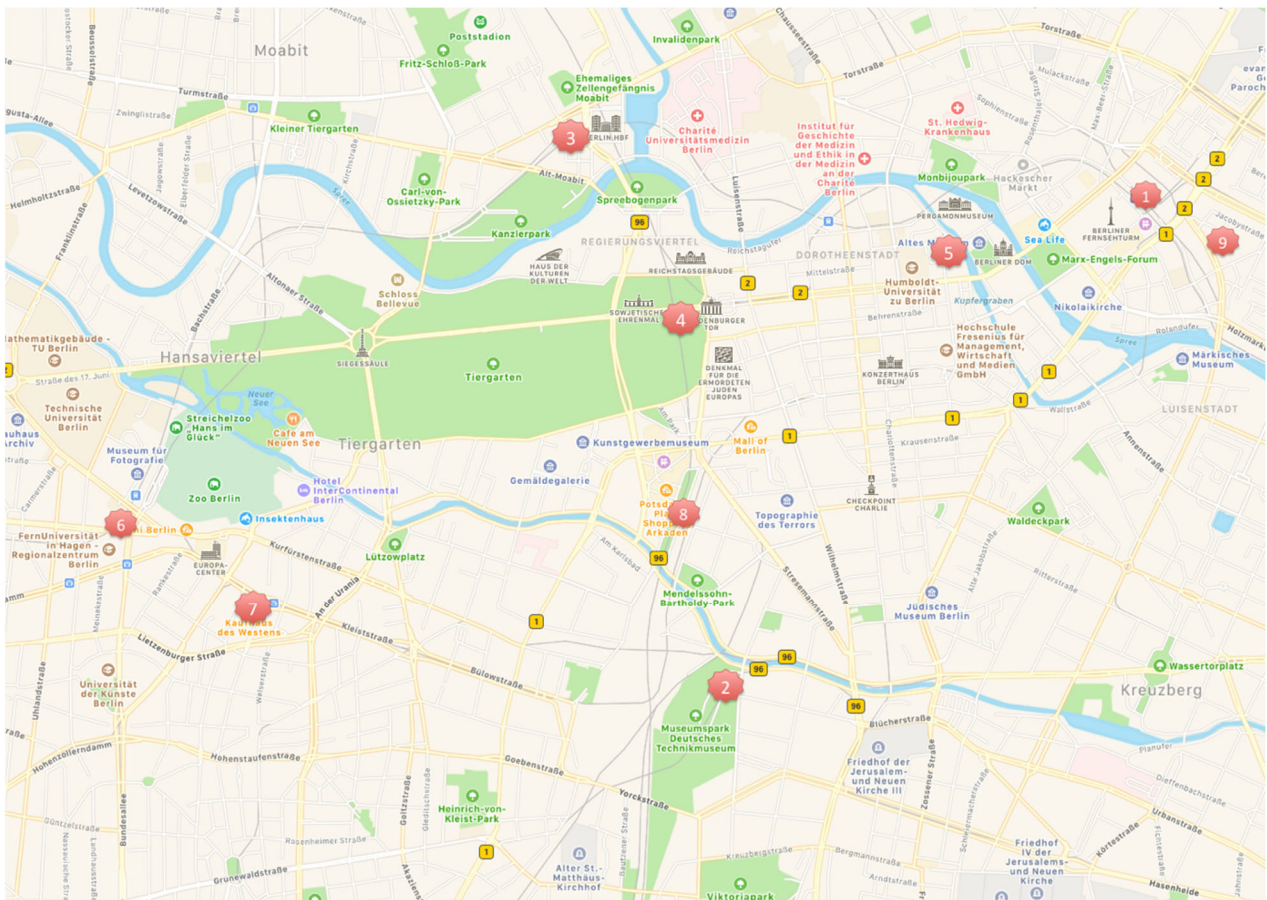
If you choose to travel by train, most fast ICE trains arrive at Berlin-Hauptbahnhof. From here you take the S-Bahn (S5, S7) to Alexanderplatz. Single fare: € 2,80. If you have a railway ticket "with City", you don't need a separate S-Bahn ticket.

By bus

Check your local bus service. FlixBus and others are serving Berlin at least once a day.

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Map / places / how to find



- | | | |
|-----------------------------------|---------------------|----------------------------------|
| 1= Hotel Park Inn | 4= Brandenburg Gate | 7= KaDeWe (shopping) |
| 2= Deutsches Technikmuseum | 5= Museumsinsel | 8= Potsdamer Platz (Sony Center) |
| 3= Hauptbahnhof (Railway station) | 6= Kurfürstendamm | 9= Alexa shopping center |

Conference

The Symposium starts on Saturday, the 17th of August with registration in the afternoon and ends after breakfast on Sunday, the 25th of August 2019. On this Sunday, participants are expected to travel back home, or start on the Post-Symposium Tour. Of course, one can stay an additional couple of days as well (but this is not included in the price).

Papers will be presented at the conference room in our Hotel and on the first day at URANIA. From the hotel we start our excursions to mills in Berlin and to the “Deutsches Technik Museum” with two busses.

Partner's Program

We will not offer a partner program. Berlin – there is always something going on! This makes it difficult to plan. Take your own choice – it is easy to find your way around. Our team will help you to find your way around.

Link: <https://www.visitberlin.de/en/event-calendar-berlin>

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Formal Registration

Formal registration for the Symposium will take place at the Park Inn Hotel on Saturday, 17 August 2019. The registration desk will be open from 11.00 a.m. Here you receive your Symposium welcome bag and all the information, timetables, tickets and name badge.

Reception

We shall all meet for a welcome reception and buffet at 8 p.m. at the hotel restaurant. Detailed information will be given to you at the registration desk.

Symposium fee

The fee is € 980 at Park Inn Hotel – sharing a double room (or € 1.300 for a single room).

The fee covers all Symposium activities, Symposium booklet and transactions, accommodation, excursions, transport by coach, entrance fees and 3 meals a day. In general beverages, whether alcoholic or not, are not included (alcoholic drinks are not very expensive).

During the conference, we will have two coffee breaks.

What you get:	As full paid participant	Symposium only incl. Hotel	Symposium only excl. Hotel *5
Registration, welcome bag with information, maps and papers	✓	✓	✓
Single or double room at Park Inn, 8 nights	✓	✓	
Welcome dinner at the hotel, 17 August 2019	✓	✓	
Breakfast, dinner	✓	✓	
Conference lunch	✓	✓	✓
2 coffee breaks / Soft drinks at the conference	✓	✓	✓
Key paper presentations at URANIA, 18 August 2019	✓	✓	✓
Bus transfer (Hotel – Urania – Hotel)	✓	*1	*1
Excursion / sightseeing, 20 August 2019	✓	*2	*2
Reception at Britzer Mühle / Dinner, 20 August 2019	✓		
Farewell Dinner, 24 August 2019	✓	✓	
Breakfast, 25 August 2019	✓	✓	
Excursion Deutsches Technik Museum (including entrance fee for the museum) and bus transfer (Hotel – Museum – Hotel), 22 August 2019	✓	*3	*3
General Meeting *4 at the Deutsche Technik Museum, 22 August 2019	✓	✓	✓

*1 Public transport with U2 from Alexanderplatz to Wittenbergplatz, change to Bus M29 (direction to Hermannplatz) → Stop at “An der URANIA. Price € 2,80 one way.

*2 We can only organize 2 buses for our excursions on the 20th August 2019. No cars or privately organized tours should follow the bus. The entrance and the reception is only for ticket holders of this event. All others visitors should plan their individual sightseeing tour.

*3 Public transport with U2 (direction Ruhleben) → “Gleisdreieck” (Technik Museum). Then 8 min. walk. Price € 2,80 one way. You can also use your car to drive to the DTM. Please give notice for participation of General Meeting to the TIMS Organizing Committee.

*4 The conference room for the TIMS General has free access to all TIMS members. The meeting starts at 2:00 p.m. The conference room is signed.

*5 see registration form: “Paper session only”.

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Papers

Please read and follow the “Formal Paper instructions”, which you find on the webpage www.molinology.org. Symposium participants will be able to download the papers in advance from our website, and are expected to have read the papers; therefore, authors will receive only 20 minutes for presenting a summary of their paper and 10 minutes for engaging in discussion with the audience.

For informal contributions, we should receive information about the subject and the time you require (maximum 20 minutes including discussion). All contributions must be in English language. Facilities for Power Point and video presentation will be available. The Organising Committee will decide on the acceptance of submitted papers and informal contributions. The Organising Committee’s decision is final.

Note: In case you intend to submit a paper or an informal contribution, you should indicate this on the registration form.

Symposium bookshop

We will provide a private bookshop for new and used books. TIMS Symposium participants can sell their books during the “open day” at the URANIA, 18 August 2019. For more details, please download and read the document: TIMS bookshop 2019.pdf.

Verlag Moritz Schäfer will have a book shop at URANIA. All visitors can pre-order the mill books and you can collect and pay for the book at the URANIA. This will save money for the quite expensive shipping cost. We will provide a complete catalogue (pdf document) with all available books. Please make your order directly at Verlag Moritz Schäfer and make the note “collected and paid at the TIMS Symposium Berlin, 18.8.2019”.

<https://versandbuchhandel.vms-detmold.de/vms.php?hm=buch&anz=dir&bkat=m>

Trips during the Symposium

At the Symposium we organize bus tours to mills in Berlin and Potsdam. We will have a special event at the Britzer Mühle. **See Attachment 1**

We also organize a city tour and busses to URANIA and Deutsches Technik Museum (for full paid Symposium participants only!).

The Deutsche Technik Museum has a very large library. They will display some very old mill books at the reading room. If you are interested in a special book / picture / print / publication please make your inquiry directly by e-Mail to the museum and ask the librarians(*5) for help. They will do the research and you can read the book (make copies etc.) at the reading room. Please refer to the TIMS Symposium 2019. The museum library does not offer lending books.

*5) Contact Mr. Andreas Curtis e-Mail: curtius@sdtb.de

Pre-Symposium Tour: 12 - 17 August 2019 - SE Germany / Sachsen

Starts in Berlin. We offer a PreSymposium Tour for max. 48 participants to the area with interesting mills, old steam railway and a millstone quarry. Participants should arrive on the 12th of August and will be accommodated for the first night in a hotel in Berlin. On the next day we start our bus tour after breakfast.

The fee for the pre-tour is 550 Euros, including accommodation in a double room, transport by coach, 3 meals a day. Additional beverages are not included. The bus will return to Berlin the 17th of August at the Park Inn Hotel for registration at the Symposium.

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Post-Symposium Tour: 25 - 31 August 2019 - Niedersachsen / Braunschweig

Starts in Berlin. The maximum number of participants is 48. The tour will focus on mills in the region of Braunschweig, Harz and Hannover. We will stay the whole week at a Hotel in Braunschweig.

The fee for the post-tour is 700 Euros, including accommodation, transport by coach, 3 meals a day. Additional beverages are not included. The tour will end on the 31st of August in Berlin in the afternoon. Please let us know if you need an additional day at a hotel in Berlin (this is not included in the fee. We can offer you a single room at approx. 78 € incl. breakfast).

At the end of this document, a map shows the regions of the Pre- and Post-Symposium Tours.

Please see attached document: TIMS 2019 Pre- & Post-Tour attachment 2.pdf

Berlin Public Transport Tickets

Tickets for bus, S-Bahn, U-Bahn: Buy the ticket at a “ticket machine”. A single ticket is valid for 2 hours – travelling in one direction.

Money saver: Buy your combination AB for 4 rides at € 9 at the ticket machine. Please note, you have to validate your ticket. Please make sure you punch the ticket at the bus or station at the time you start your journey.



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Shopping / Side seeing

Alexa Shopping-Centre, banks, pubs, restaurants etc. are just at your door step. We will stay the whole week at the Park Inn Hotel. Many shops are just around the hotel. Most credit cards are accepted. However, we recommend to have some € money with you, because very small shops often do not accept credit cards. You can draw money from a “Bancomat” at the hotel or at banks on Alexanderplatz. At the airports and the Hauptbahnhof you find “ReiseBank”, to change money. In Germany we use the Euro (€).



From our hotel, the buses 100 and 200 run different routes and you can see most places of interest. The bus lines end at Bahnhof Zoo (Kurfürstendamm). Museum Island is a “must see” and is in walking distance from the hotel.

Here you find

- Pergamon Museum: Ishtar Gate
- Bode-Museum: Byzantine Art
- New Museum: bust of Nefertiti
- Old National Gallery: Caspar David Friedrich
- Old Museum: antique treasures

To explore Berlin, get your tourist ticket “berlin-welcome-card” and save up to 50% on most attractions.

<https://www.visitberlin.de/en/berlin-welcome-card>

To visit Potsdam, take a regional train (RE1) from Alexanderplatz station to Potsdam or travel by S-Bahn S7 / S9. Price € 3,40 one way. See the world heritage of Potsdam: city, parks and royal palaces:

- The centrally located Dutch Quarter
- The world famous Sanssouci Palace
- The Filmmuseum
- The new Museum Barberini
- Filmpark Babelsberg

Our Symposium Guides will assist you with information for your private tours.

More information on internet: <https://www.potsdam-tourism.com/discover-potsdam.html>

Security

With a population of over 3.7 Million people, Berlin is the largest city in Germany. Berlin is a safe place to visit. However, please be aware of pickpockets, gamblers and thieves. Please take care of your personal valuables when you go out!

For more information please download the brochure “On the go in Berlin”.

https://www.berlin.de/polizei/assets/flyer_onthego.pdf

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Disclaimer

Financial Matters

All participants are expected to arrange their own personal medical and travel insurance. No claims whatsoever can be made against the organisers. Symposium fees do not include the extra cost of early arrival or late departure (hotels, meals etc.). Lunch on Saturday 17th August is not included in any fee, so participants should make their own arrangements.

Cancellation

Registration is binding. In the case of cancellations received before the 1st of April 2019 all payments will be refunded after the deduction of an administrative fee of € 30. In case of cancellations after the 1st of April 2019, we have to subtract all costs for reservations and other costs already made. The sooner we receive your cancellation, the more chance of maximising your refund. After the 15th of June 2019, no refund will be given. Please check your private travel insurance.

Responsibilities

The Organising Committee of the TIMS 2019 Symposium is keen to provide a well-organised Symposium and to avoid dangerous situations, but the Committee will neither take any responsibility, nor any (financial) liability for accidents, illness or other risks that may occur to participants during the Symposium, nor the consequences thereof. No claims can be made against the organisers.

It is strongly advised that participants take proper insurance measures (for example: travel, medical), including third party cover against injuring other persons or property. Each participant certifies their compliance with the regulations above and their understanding of the information given when they sign the application form. In the case of electronic submission of the form, the mere act of submitting it by email will be regarded as the equivalent of a signature.

About Germany

Germany has 82.5 million inhabitants (with a density of 232/km²). The capital Berlin is the largest city and has over 3.6 million inhabitants. The national official language is German. Most Germans speak English.



The east has a more continental climate: winters can be very cold and summers very warm, and longer dry periods can occur. In August, the weather should be dry and warm. However, we recommend to have your raincoat or umbrella with you.

Important – Travel-Documents!

If you are a member of the EU, your Identity Card is all you need. For USA- and other non-EU citizen, a passport is required to identify yourself. For visitors from some other countries may have to apply for a visa. **Please check this kind of information before you leave your country!**

The homepages of the “Federal Foreign Office – Germany” provides some information.

<https://www.auswaertiges-amt.de/en/einreiseundaufenthalt/visabestimmungen-node/staatenlistervisumpflicht-node>

In case you still have some questions, please address them to the organizing team.

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Important – DSGVO (*General Data Protection Regulation*)

Please note: If you register for the Symposium or if you register for our newsletters, you agree to the terms of European Data Security (DSGVO). The organizing team is using your personal data only for this event (TIMS Symposium 2019).

Important – Pictures / photos: *Data Protection Regulation*

Please note: We will take pictures during the Symposium. Some of the pictures will we used later in press release or in our printed documentation.

Committee:

TIMS 2015 Symposium, secretariat

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Internet Links / Information

Here are some useful links for further information.

Hotel Park Inn, Alexanderplatz 7, D-10178 Berlin, Phone: +49 30 2389-0
E-Mail: info@parkinn-berlin.com

City of Berlin – Berlin.de	https://www.berlin.de/en/
Wiki-Berlin	https://en.wikipedia.org/wiki/Berlin
VisitBerlin Tourist Information	https://www.visitberlin.de/en
URANIA Berlin	https://www.uraniamuseum.de/en/uraniamuseum-berlin
Deutsches Technik Museum	https://sdtb.de/museum-of-technology/623/
Notruf Polizei / Police	Phone 110
Notruf Krankenwagen / Ambulance	Phone 112
Airport Berlin Tegel (TXL)	https://www.berlin-airport.de/en/travellers-txl/index.php
Airport Berlin Schönefeld (SXF)	https://www.berlin-airport.de/en/travellers-sxf/index.php
Download Bus and S-Bahn maps:	
	https://www.berlin-airport.de/de/dokumente/reisende/TXL_Lageplan_Anfahrt_und_Parken-300.pdf

Make your notes:

What to do:

What to see:

Where to go:

My checklist: